

## Terms and conditions:

1. The Promotion is open to United Kingdom, Isle of Man and Channel Island residents aged 18 and over only and have given positive confirmation to IHG ('The Promoter') that their employee agrees to participation by the Entrant in the Scheme and this Promotion and participation in the Scheme or this Promotion does not contravene the Entrant's employer's internal policies/ guidelines on the receipt of gifts and incentives. If you are a public official and/or employed by one that you have informed your employer who agrees to your participation in the scheme and participation in the scheme does not contravene local laws or your employer's internal policies/ guidelines on the receipt of gifts and incentives. Employees of Intercontinental Hotels Group ("IHG"), or those working in an IHG owned, managed or franchised hotel, third parties, booking agents and/or anyone professionally connected to the Promotion are excluded. Bulk applications will not be accepted. IHG's decision on eligibility for entry into the Promotion is final and binding. Void where prohibited by law. To participate in the Promotion you must register at [www.staymeeting.co.uk](http://www.staymeeting.co.uk) (the "Promotional Website") from 1<sup>st</sup> March 2012, and before midnight on 31<sup>st</sup> December 2012. All business (meetings) must be consumed by 31<sup>st</sup> December 2012. Events after this event will not qualify for the promotion. Registered values/invoices incurred prior to the 1<sup>st</sup> March can be carried over into the new promotional period.
2. Qualifying spend invoices must be registered on the Promotional Website by midnight on 31<sup>st</sup> December 2012 (the "Close Date"),
3. Qualifying spend is measured exclusive of VAT, based on pre-booked meeting's & conference's room hire event value including food, beverage and accommodation if the accommodation is associated to a meeting or conference event and pre-booked as part of the meetings or conference event/package. Christmas Parties are excluded from this promotion and do not qualify. Incremental (non pre-booked) spend such as telephones or bar is not included. Qualifying spend can be achieved over multiple bookings but each invoice must be individually registered at the Promotional website on or before the Close Date.
4. Qualifying Spend can only be earned from participating IHG hotels, please see the Promotional Website for a list of participating hotels at [staymeeting.co.uk](http://staymeeting.co.uk)
5. Once your Qualifying Spend reaches £2,000 (two thousand pounds sterling) excluding VAT you are entitled to claim a Kindle. Once your Qualifying Spend reaches £5,000 (five thousand pounds sterling) excluding VAT you are entitled to claim an iPod 8GB, or when your Qualifying Spend reaches £12,000 (twelve thousand pounds sterling) excluding VAT you are entitled to claim an iPad 3 16GB (subject to availability, in event this product is not available we will offer an iPad 2). Only one gift per Entrant.
6. To claim, simply click the 'redeem' button on the Promotional Website next to your chosen gift. Redemptions can only be made on-line at the Promotional website from 1<sup>st</sup> March 2012, and before midnight on 31<sup>st</sup> December 2012. Late applications will not be accepted. Entries received by any other means (including postal) will be voided.
7. **1 in 7 goes free offer.** Registration is not required for the 1 in 7 offer. The "1 in 7 delegates free" offer applies to the total delegate volume for the duration of the event. Either every 7th delegate will be billed without any charge, or the discount for the 7th delegate can be applied evenly across the total delegate spend. Please confirm to the hotel in advance of the event arrival, the preferred billing option. The "1 in 7 delegates free" offer is an alternative offer to redemption and can not be claimed as well as iPod / iPad or Kindle. The "1 in 7 delegates free" offer is open to all registrations made prior to 2nd April 3. Existing registrations who have claimed against either iPod or iPad can switch to the "1 in 7 delegates free" offer, but are not able to revert to the iPod / iPad or Kindle offer. The "1in 7 delegates free" offer is subject to availability. The "1in 7 delegates free" offer applies only to packaged Day Delegate Rates. The "1in 7 delegates free" offer is subject to a maximum number of 49 delegates for any one booking. The "1in 7 delegates free" offer is not commissionable if booked via a third party. The 1in7 offer cannot be used in conjunction with any other offer. The 1in7 offer is available until 31<sup>st</sup> December 2012. The promoter reserves the right to cancel this promotion at anytime prior to the promotional end date. In this event existing bookings will be honoured.
8. Your redemption points request will be validated by the Promoter. The Promoter reserves the right to amend your claim value where you include any spend other than pre-booked event revenue, spend for an event which subsequently was cancelled, spend for an event which falls outside the promotional period of 1<sup>st</sup> March 2012, and before midnight on 31<sup>st</sup> December 2012, and for any other reason that falls outside the scope of the Promotion. If an amendment to qualifying spend is made,

your revised qualifying spend will be returned to your account, and you can continue saving to reach the required qualifying spend threshold.

- 8 Where the Promoter has made an amendment to your qualifying spend you are entitled to request an explanation as to why the amendment was made. Enquiries should be addressed to The Promoter UK&I Marketing, Broadwater Park, Denham, United Kingdom, UB9 5HR, please quote your account number and state clearly. Normal office hours for response will be 9am-5pm Monday-Friday, not including United Kingdom public holidays. Response times will be delayed outside these hours.
- 9 Once your qualifying spend has been verified you will be contacted by email from the Promoter or agent to advise when your gift will be dispatched. While your redemption request is being validated, you will not be able to redeem further qualifying spend until the validation is complete. Please allow 14 days for the validation process to be completed. Gifts will be despatched no more than 30 days after the Qualifying spend has been reached, and the request has been validated.
- 10 Qualifying spend is calculated by individual only and not by the total company spend. Spend cannot be pooled between colleagues or other participants. Once a prize is redeemed the account balance resets to zero.
- 11 Business Club Points may be earned on invoices redeemed in this promotion. Please note: Invoices logged at the Promotional Website still count exclusively for the Promotion, and will not qualify for any other IHG promotion. To qualify for BusinessClub points you must be a member of BusinessClub ([www.businessclub.ihg.com](http://www.businessclub.ihg.com) for details)
- 12 The gifts are as stated and no cash or other alternatives are available, except that in the event of circumstances outside of its control, the Promoter reserves the right to substitute similar gifts of equal or greater value.
- 13 Claimants are solely responsible for payment of any and all taxes, if any, that may result in claiming a gift in this Promotion. If required by the relevant country's tax laws, a report of the value of the gift will be provided.
- 14 Limitation of liability - To the fullest extent permitted by law, the Promoter cannot assume any responsibility or liability for:
  - a. Any faulty or failed electronic data transmissions.
  - b. Communications line failure, regardless of cause, with regard to any equipment, networks, lines, satellites, servers, computers or providers used in any aspect of the promotion.
  - c. Any unauthorised access to the operation of this promotion.
  - d. Inaccessibility or unavailability of the internet or the website or any combination thereof.
  - e. Loss, damage or injury suffered as a result of promotional participation or acceptance of a gift.
  - f. Loss or damage or any gift in transit or non-receipt of the gift by the Entrant.
- 15 The Promoter cannot be held responsible for system failures on the website or at any of our Promotional third party partners. Neither can we be held responsible for the failure to fulfil the obligations of any third parties involved in this Promotion, although it will always endeavour to minimize the effect to the participant of any such failure.
- 16 Participants in the Promotion agree to be bound by these Terms and Conditions. The Promoter reserves the right at its sole discretion to disqualify any individual found to be tampering with the redemption process or the operation of the Promotion or website, or to be acting in any manner deemed by the Promoter to be in violation of the Terms and Conditions; or to be acting in any manner deemed by the Promoter to be disruptive.
- 17 Booking cancellations and refund policy are available at each hotel; please check with the hotel at time of booking.
- 18 Your personal data will be collected for the purposes of fulfilling any redeemed gifts, and may be used for marketing purposes within IHG. The Promoter will not pass your personal details to third parties without your consent, please indicate your preference on the promotional website. The full Data Protection Policy can be viewed on the Promotional website.
- 19 By taking part in the Promotion you agree to be bound by these Terms and Conditions.

- 20 All issues, questions, rights and obligations in connection with this Promotion, or any other legal matter, shall be governed by and construed in accordance with English Law and you agree to submit to the exclusive jurisdiction of the Courts of England
- 21 Apple® and Kindle™ are not a promoter, sponsor, or participant in this promotion.
- 22 The Promoter is IHG, whose registered address is Broadwater Park, Denham, United Kingdom, UB9 5HR England.